

Vacancy Details

Personnel Notice:	45-15
Date Announced:	04/22/2015
Closing Date:	5/4/2015
Command:	Naval Sea Systems Command (NSWC Port Hueneme)
Grade:	NT-IV/V (GS-11/12/13 equivalent)
Type:	Assistant Counsel

There is a vacancy for a term Assistant Counsel position, at the Naval Surface Warfare Center, Port Hueneme Division (NSWC PHD), Port Hueneme, CA. NSWC PHD is one of eight Divisions within the Naval Sea Systems Command's (NAVSEA) Naval Surface Warfare Center and provides test and evaluation, systems engineering, integrated logistics support, in-service engineering and integration of surface ship weapons, combat systems and warfare systems. NSWC PHD is located approximately 60 miles north of Los Angeles near the communities of Oxnard, Ventura, and Camarillo, CA, and is on the Naval Base Ventura County. This will be a term appointment not to exceed 12 months and may be extended for an additional 12 months. Conversion to a permanent appointment during this time is possible but not guaranteed.

The NSWC PHD Office of Counsel is a field office within the NAVSEA Office of Counsel. NAVSEA is responsible for the development, acquisition, and maintenance of ships, shipboard systems and ordnance for the Department of the Navy, with an annual budget of approximately \$30 billion and a workforce of roughly 53,000 military and civilian personnel. NAVSEA Office of Counsel employs over 100 lawyers located at the Washington Navy Yard Headquarters and in 21 field offices throughout the U.S.

The NSWC PHD Office of Counsel employs four attorneys, one paralegal assistant, and one legal assistant. The NSWC PHD Office of Counsel has a varied workload covering many of the Department of the Navy (DON) Office of the General Counsel's (OGC) practice areas. The NSWC PHD Office of Counsel's primary practice areas are federal acquisition law and civilian personnel law (CPL). However, the office advises on a wide range of legal issues in other OGC practice areas, including: fiscal law, ethics and standards of conduct, FOIA, the Privacy Act, data rights, intellectual property law, licensing agreements, inter-intra-service agreements, environmental law, and fraud programs.

The successful candidate will be expected to immediately assume a heavy CPL and will also be called upon to provide legal services pertaining to labor law, Work-for-Private-Party and other transactions and agreements, the Freedom of Information and Privacy Act laws, ethics, and standards of conduct.

The position is rated at the GS-11/12/13-equivalent level within the NT-IV/V pay bands of the NAVSEA Warfare Center Demonstration Project. Pay will be set commensurate with the successful applicant's qualifications, funding availability and pay setting guidelines. The actual grade will depend on the qualifications of the successful applicant.

To be eligible for selection at the NT-IV (GS-11-equivalent) level, recent law school graduates and applicants with less than one year of legal experience must have graduated in the top third of their law school class or must present other evidence of clearly superior accomplishment or achievement such as work or achievement of significance on an official law school law review or journal, winning a moot court competition, membership on the law school's official moot court team, or membership in the Order of the Coif. To be eligible for selection at the NT-IV (GS-12-equivalent) level, the applicant must have two years of CPL experience and/or litigation experience. To be eligible for selection at the NT-V (GS-13-equivalent) level, the applicant must have in excess of two years of CPL experience and/or litigation experience. The grade level offered will be based upon the successful applicant's qualifications and funding availability. Among qualified applicants preference is expected to be given to hiring the best qualified applicant at the lowest pay grade.

Applicants will be evaluated based on 1) experience in civilian personnel law or labor law and the ability to handle a significant litigation case load; 2) the ability to work well with clients and colleagues and develop strong attorney-client relations; 3) the ability to work both independently and as part of a team; and 4) written and oral communication skills. Experience in other areas of the office's practice is a plus.

The successful applicant must have graduated from a law school accredited by the American Bar Association, be an active member in good standing of the bar of the highest court of a State, U.S. Commonwealth, U.S. territory, or the District of Columbia, and be admitted to practice before a state or federal court. U.S. citizenship is a requirement of the position and the successful applicant must be able to obtain and maintain a Secret security clearance.

Interested attorneys should contact Counsel, at Mr. Marvin Rampey, NSWC PHD Counsel, at (805) 228-8246. Applicants should submit a resume, two legal writing samples, a law school transcript (if graduated from law school

after 2009), and two recent performance appraisals (if available), and the names and telephone numbers of at least three references who may be contacted. The application should indicate the lowest grade level that the applicant will consider.

It is recommended that applications be sent electronically to: marvin.rampey@navy.mil

or mailed to:

NSWC PHD
Office of Counsel Code 011
4363 Missile Way
Bldg. 445-Rm. 28
Pt. Hueneme, CA 93043-5007

This Personnel Notice will close on May 4, 2015 at 11:59. Applications must be received by that date to be considered.

If the successful applicant is not current a member of the Navy Office of General Counsel, processing of the hiring action can only commence after submission of those items identified in the "Instructions for New OGC Attorneys" (see Careers section of www.ogc.navy.mil).

Applicants eligible for Veterans' Preference must specifically claim such eligibility in their cover letter, identify the basis for the claim, and include supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty or other supporting documentation) with their submission. Not all veterans are preference eligible. For a summary of time periods, campaigns, and conditions that entitle an applicant to preference eligibility, please visit www.opm.gov/veterans and review the "Vets Info Guide" and the "Vets Guide." There is no formal rating system for applying Veterans' Preference for attorney appointments in the excepted service; however the Department of the Navy Office of the General Counsel considers Veterans' Preference eligibility a positive factor in the attorney hiring process. Applicants who do not claim and do not provide adequate supporting documentation for Veterans' Preference will not receive the positive factor consideration.

Relocation expenses are not authorized for this position.

The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

Reasonable Accommodation Policy Statement:

https://help.usajobs.gov/index.php/Reasonable_Accommodation_Policy_Statement

Legal and Regulatory Guidance:

https://help.usajobs.gov/index.php/Legal_and_Regulatory_Guidance

THE DEPARTMENT OF THE NAVY IS AN EQUAL OPPORTUNITY/REASONABLE ACCOMMODATION EMPLOYER

The Department of the Navy is an Equal Opportunity/ Reasonable Accommodation Employer. All hiring and advancement in the Office of the General Counsel is based on merit without regard to race, color, national origin, religion, age, sex, sexual orientation, disability, political affiliation or marital status.

The Department of the Navy provides reasonable accommodation to applicants with disabilities where appropriate. Applicants requiring reasonable accommodation for any part of the application and hiring process should inform the individual identified in the personnel notice. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

VETERANS PREFERENCE IN HIRING

Department of the Navy attorney positions are in the excepted service, not the competitive civil service. There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of the Navy considers veterans' preference eligibility as a positive factor in attorney hiring. If you are eligible for veterans' preference in hiring, you are encouraged to include that information in your application along with the supporting documentation, e.g., DD 214. Not all veterans are eligible for veterans' preference. To find out if you are, you may visit the Veterans' Preference Advisor, operated by the Department of Labor at <http://www.dol.gov/elaws/vets/vetpref/vetspref.htm>.